Campus Safety & Security Annual Report 2026

TO: Los Angeles College of Music - Students, Faculty and Staff

FROM: Bertha Chavez
Director of Financial Aid/Campus Safety & Security Officer

DATE: September 29, 2026

RE: Annual Campus Safety and Security Report 2026

In line with LACM's goal and commitment to providing all students, faculty and staff with a secure and crime free environment. And in compliance **with 20 United States Code 1092(a) and (f)** also known as the Jeanne Clery Act and pursuant to the Campus Crime Statistics Act. A copy of LACM Annual Campus Safety and Security Survey is attached. This report is distributed in compliance with the "Crime Awareness and Campus Security – Clery Act." Included in this report, is a copy of information relating to LACM's Drug and Alcohol Abuse Self Prevention Program.

LACM's commitment to safety and security includes:

- Monitoring and following up on each crime reported at a LACM location or involving the members of the LACM community.
- Assisting reporting individuals with contacting the local Pasadena authorities where necessary.
- Providing a campus environment that monitors the presence and behavior of guests, as well as enforce a Student Code of Conduct designed to ensure the safety of the LACM community.
- Enforce a Zero Tolerance Drug and Alcohol Policy on campus and at all campus sponsored events.
- Promote the prevention of sexual discrimination and harassment on campus and among all members of the LACM community, in accordance with Title IX guidelines and law enforcement at all levels.

We believe students, faculty and staff behavior which promotes security awareness is important in all aspects of the facilitation of a safe and productive education environment. We encourage all students, faculty and staff to accept personal responsibility for their own safety as well as the security of all members of the LACM community. The LACM promotes a "See Something, Say Something" philosophy on campus, as well as in reference to any campus-sponsored event or the interactions of any members of the LACM community.

As you read the following report, comments, questions or concerns may be addressed to:

LACM
Attn: Bertha Chavez
Director of Financial Aid/ Campus Safety & Security Officer
300 South Fair Oaks Ave.
Pasadena, CA 91105

Three years' worth of statistics are included for certain type of crimes on campus, and on public property within or immediately adjacent to the campus.

Message from the Director of Financial Aid/Campus Safety and Security Officer

Los Angeles College of Music (LACM) is pleased to present the 2026 Campus Safety and Security Report. This annual security report is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is intended to disseminate important information to the LACM community. The statements enclosed in this document address the school's policies, procedures concerning safety including emergency response, safety awareness and crime prevention. Crime statistics are based on reports to have occurred on campus, on property controlled by LACM or on public property within or immediately adjacent to the campus and are presented in this report for a three-year period. This report is available online at: Campus Safety and Security Report .

You may also request a paper copy from LACM's school safety officer: Bertha Chavez

Sincerely,
Bertha Chavez
Director-Student Financial Aid / Campus Safety and Security Officer

STATEMENT OF CURRENT POLICIES & PROCEDURES

Students, faculty or staff who wish to report criminal actions which have occurred on or off the LACM campus yet directly involve a LACM community member, may file an Incident Report with the Administrative Office located at 300 South Fair Oaks Avenue within regular business hours. If outside of business hours, the LACM Front Desk personnel can assist with the facilitation of an incident report.
The criminal action should then be immediately reported by students, faculty or staff to the local authorities for assistance and /or investigation. LACM Crime/Incident Report Form is completed with the assistance of the person reporting the criminal action. The report should be filed as soon as possible with the Executive Vice President of Student Engagement, who will review the report personally or assign responsibility to another appropriate administrator to review and report on the outcome as well as any preventative or other actions taken to ensure the safety and security of all staff, faculty and students.

PREPARING THE ANNUAL DISCLOSURE

The Director of Student Financial Services/ Campus Safety and Security Officer has the responsibility of gathering the data used to prepare the annual campus crime statistics. The data used to compile this report was collected from the local Pasadena Police Department, along with information from LACM's own Crime and Incident Report Log. Campus crime data is gathered the same day that it is reported. Data is obtained annually from local law enforcement and compared with the data gathered at LACM. The resulting data is used to prepare the annual crime statistics report. Notification of the completion and availability of the official report is sent out annually by October 1st via e-mail and/or school postings and copies may be obtained at the Student Services Department and the Administration Office.

A STATEMENT OF CURRENT POLICIES CONCERNING CAMPUS SECURITY ENFORCEMENT, AND POLICIES THAT ENCOURAGE PROMPT REPORTING OF ALL CAMPUS CRIME TO THE CAMPUS ADMINISTRATION AND LOCAL POLICE

LACM is essentially a non-residential College and does not have a campus police force. Therefore, all crimes are reported to local authorities as described in the first section regarding policies and procedures to report crimes.

Additional copies of LACM's Crime / Incident Report Form may be requested from the Administration Office.

Voluntary confidential reporting: LACM is essentially a non-residential College and does not have a campus police force all crimes must be reported to local authorities. Local law enforcement will allow a victim or witness to report crime on a voluntary and confidential basis.

A STATEMENT OF PROGRAMS AVAILABLE TO STUDENTS AND EMPLOYEES ON CAMPUS SECURITY, PERSONAL SAFETY AND CRIME PREVENTION

LACM provides information on personal safety and crime prevention. The Student Support Services office has a directory of services that are available, within the community, to assist those who have suffered from a criminal act. These services are usually free and are provided by the community.

The Student Services Department has available resources addressing Domestic Violence, Dating Violence and Stalking.

TITLE IX COMPLIANCE
TITLE IX POLICY STATEMENT

Title IX of the Education Amendments of 1972 ("Title IX") protects people from discrimination based on sex in education programs or activities which receive Federal financial assistance. Title IX states:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

LACM does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to LACM' Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. LACM's Title IX Coordinator is Susan Bowling, 300 S. Fair Oaks Ave, Pasadena, CA 91105 titleixcoordinator@lacm.edu. (626) 568-8850 x211.

LACM's nondiscrimination policy and grievance procedures can be located in the catalog and on the website - https://lacm.edu/titleix.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to https://lacm.edu/titleix on our website.

Grievance Procedures for Complaints of Sex-Based Harassment Involving Student Complainants or Student Respondents

LACM has adopted Title IX grievance procedures that provide for the prompt and equitable resolution of complaints made by students, employees, or other individuals who are participating or attempting to participate in its education program or activity, or by the Title IX Coordinator. These grievance procedures address complaints of sex-based harassment that involves a student party.

Complaints:

The following people have a right to make a complaint of sex-based harassment, requesting that LACM investigate and make a determination about alleged sex-based harassment under

Title IX:

A “complainant,” which includes:

A student or employee of LACM who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX; or a person other than a student or employee of LACM who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX at a time when that individual was participating or attempting to participate in a LACM education program or activity;

A parent, guardian, or other authorized legal representative with the legal right to act on

behalf of a complainant; or

A Title IX Coordinator.

LACM may consolidate complaints of sex discrimination against more than one

respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances.

LACM will treat complainants and respondents equitably.

LACM requires that any Title IX Coordinator, investigator, or decisionmaker not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. As long as there is no conflict of interest or bias, a decisionmaker may be the same person as the Title IX Coordinator or investigator.

LACM presumes that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of its grievance procedures.

LACM has established the following timeframes for the major stages of the grievance procedures:

Up to 60 days for evaluation and decision to dismiss or investigate a complaint.

Up to 180 days for investigation of complaint.

Up to an additional 30 days for determination, and additional 30 days for appeal, if any.

LACM has also established the following process that allows for the reasonable extension of timeframes on a case-by-case basis for good cause with written notice of any extension to the parties that includes the reason for the delay:

Up to 90 days if needed for additional investigation: availability of witnesses or in the case of a live hearing. In exceptional circumstances (including but not limited to especially complex cases or when LACM is not in session), it may be necessary to extend these timelines. If that occurs, the parties will be informed of the expected timeline for completion.

LACM will take reasonable steps to protect the privacy of the parties and witnesses during its grievance procedures. These steps will not restrict the ability of the parties to obtain and present evidence, including by speaking to witnesses; consult with their family members, confidential resources, or advisors; or otherwise prepare for or participate in the grievance procedures. The parties cannot engage in retaliation, including against witnesses.

LACM will objectively evaluate all evidence that is relevant and not otherwise impermissible including both inculpatory and exculpatory evidence. Credibility determinations will not be based on a person's status as a complainant, respondent, or witness.

The following types of evidence, and questions seeking that evidence, are impermissible (*i.e.*, will not be accessed or considered, except by LACM to determine whether one of the exceptions listed below applies; will not be disclosed; and will not otherwise be used), regardless of whether they are relevant:

Evidence that is protected under a privilege recognized by Federal or State law or evidence provided to a confidential employee, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality.

A party's or witness's records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless LACM obtains that party's or witness's voluntary, written consent for use in its grievance procedures; and

Evidence that relates to the complainant's sexual interests or prior sexual conduct, unless evidence about the complainant's prior sexual conduct is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant's prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the alleged sex-based harassment or preclude determination that sex-based harassment occurred.

Written Notice of Allegations:

Upon initiation of these Title IX grievance procedures, LACM will notify the parties in writing of the following with sufficient time for the parties to prepare a response before any initial interview:

LACM's Title IX grievance procedures and any informal resolution process.

Sufficient information available at the time to allow the parties to respond to the allegations, including the identities of the parties involved in the incident(s), the conduct alleged to constitute sex-based harassment, and the date(s) and location(s) of the alleged incident(s);

Retaliation is prohibited.

The respondent is presumed not responsible for the alleged sex-based harassment until a determination is made at the conclusion of the grievance procedures. Prior to such a determination, the parties will have an opportunity to present relevant and not otherwise impermissible evidence to a trained, impartial decisionmaker.

The parties may have an advisor of their choice who may be, but is not required to be, an attorney.

The parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an investigative report that accurately summarizes this evidence.

If, in the course of an investigation, LACM decides to investigate additional allegations of sex-based harassment by the respondent toward the complainant that are not included in the written notice or that are included in a consolidated complaint, it will provide written notice of the additional allegations to the parties.

Dismissal of a Complaint:

LACM may dismiss a complaint if:

LACM is unable to identify the respondent after taking reasonable steps to do so;

The respondent is not participating in LACM education program or activity and is not employed by LACM.

LACM obtains the complainant's voluntary withdrawal in writing of any or all of the allegations, the Title IX Coordinator declines to initiate a complaint, and LACM determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven or

LACM determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint, LACM will make reasonable efforts to clarify the allegations with the complainant.

Upon dismissal, LACM will promptly notify the complainant in writing of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then LACM will notify the parties simultaneously in writing.

LACM will notify the complainant that a dismissal may be appealed on the bases outlined in the *Appeals* section. If dismissal occurs after the respondent has been notified of the allegations, then LACM will also notify the respondent that the dismissal may be appealed on the same bases. If a dismissal is appealed, LACM will follow the procedures outlined in the *Appeals* section.

When a complaint is dismissed, LACM will, at a minimum:

Offer supportive measures to the complainant as appropriate,

If the respondent has been notified of the allegations, offer supportive measures to the respondent as appropriate; and

Take other prompt and effective steps, as appropriate, through the Title IX Coordinator to ensure that sex discrimination does not continue or recur within LACM's education

Investigation:

LACM will provide for adequate, reliable, and impartial investigation of complaints.

The burden is on LACM—not on the parties—to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred.

LACM will provide to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all meetings or proceedings with sufficient time for the
party to prepare to participate.

LACM will provide the parties with the same opportunities to be accompanied to any meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney.

LACM will not limit the choice or presence of the advisor for the complainant or respondent in any meeting or proceeding.

LACM may establish restrictions regarding the extent to which the advisor may participate in these grievance procedures, as long as the restrictions apply equally to the parties.

LACM will provide the parties with the same opportunities, if any, to have people other than the advisor of the parties' choice present during any meeting or proceeding.

LACM will provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible.

LACM will review all evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance.

LACM will provide each party and the party's advisor, if any, with an equal opportunity to access the evidence that is relevant to the allegations of sex-based harassment and not otherwise impermissible,
in the following manner:

LACM will provide an equal opportunity to access either the relevant and not otherwise impermissible evidence, or the same written investigative report that accurately summarizes this evidence.

LACM will provide a reasonable opportunity to review and respond to the evidence or the investigative report. If LACM conducts a live hearing as part of its grievance procedures, it will provide this opportunity
to review the evidence in advance of the live hearing. LACM may decide whether to provide this opportunity to respond prior to the live hearing, during the live hearing, or both prior to and during the live hearing;
and LACM will take reasonable steps to prevent and address the parties' and their advisors' unauthorized disclosure of information and evidence obtained solely through the sex-based harassment grievance
procedures.

Questioning the Parties and Witnesses:

LACM will provide a process that enables the decisionmaker to question parties and witnesses to adequately assess a party's or witness's credibility to the extent credibility is both in dispute and relevant to evaluating one or more allegations of sex-based harassment.

When LACM chooses not to conduct a live hearing: LACM's process for proposing and asking relevant and not otherwise impermissible questions and follow-up questions of parties and witnesses, including questions challenging credibility, will:

Allow the investigator or decisionmaker to ask such questions during individual meetings with a party or witness;

Allow each party to propose such questions that the party wants asked of any party or witness and have those questions asked by the investigator or decisionmaker during one or more individual meetings, including follow-up meetings, with a party or witness, subject to the procedures for evaluating and limiting questions discussed below; and

Provide each party with an audio or audiovisual recording or transcript with enough time for the party to have a reasonable opportunity to propose follow-up questions.

When LACM chooses to conduct a live hearing: LACM's process for proposing and asking relevant and not otherwise impermissible questions and follow-up questions of parties and witnesses, including questions challenging credibility, will allow the decisionmaker to ask such questions, and either:

Allow each party to propose such questions that the party wants asked of any party or witness and have those questions asked by the decisionmaker, subject to the procedures for evaluating and limiting questions discussed below; or

Allow each party's advisor to ask any party or witness such questions, subject to the procedures for evaluating and limiting questions discussed below. Such questioning will never be conducted by a party personally. If LACM permits advisor-conducted questioning and a party does not have an advisor to ask questions on their behalf, LACM will provide the party with an advisor of LACM's choice, without charge to the party, for the purpose of advisor-conducted questioning. In those instances, LACM will not appoint a confidential employee and may appoint, but is not required to appoint, an attorney to serve as an advisor.

Procedures for a Live Hearing, if offered

LACM will conduct the live hearing with the parties physically present in the same geographic location or, at LACM's discretion or upon the request of either party, will conduct the live hearing with the parties physically present in separate locations with technology enabling the

decisionmaker and parties to simultaneously see and hear the party or witness while that person is speaking.

LACM will create an audio or audiovisual recording or transcript of any live hearing and make it available to the parties for inspection and review.

Determination Whether Sex-Based Harassment Occurred:

Following an investigation and evaluation of all relevant and not otherwise impermissible evidence, LACM will:

> Use the preponderance of the evidence or, if applicable, clear and convincing standard of proof to determine whether sex discrimination occurred. The standard of proof requires the decisionmaker to evaluate relevant and not otherwise impermissible evidence for its persuasiveness. If the decisionmaker is not persuaded under the applicable standard by the evidence that sex discrimination occurred, whatever the quantity of the evidence is, the decisionmaker will not determine that sex discrimination occurred.
>
> Notify the parties simultaneously in writing of the determination whether sex-based harassment occurred under Title IX including:
>
> A description of the alleged sex-based harassment.

Information about the policies and procedures that LACM used to evaluate the allegations.

The decisionmaker's evaluation of the relevant and not otherwise impermissible evidence and determination whether sex-based harassment occurred;

When the decisionmaker finds that sex-based harassment occurred, any disciplinary sanctions LACM will impose on the respondent, whether remedies other than the imposition of disciplinary sanctions will be provided by LACM to the complainant, and, to the extent appropriate, other students identified by LACM to be experiencing the effects of the sex-based harassment; and

LACM's procedures and permissible bases for the complainant and respondent to appeal.

LACM will not impose discipline on a respondent for sex discrimination prohibited by Title IX unless there is a determination at the conclusion of the Title IX grievance procedures that the respondent engaged in prohibited sex discrimination.

If there is a determination that sex discrimination occurred, as appropriate, the Title IX Coordinator will:

Coordinate the provision and implementation of remedies to a complainant and other people LACM identifies as having had equal access to LACM's education program or activity limited or denied by sex discrimination;

Coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions; and

Take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within LACM's education program or activity.

Comply with the Title IX grievance procedures before the imposition of any disciplinary sanctions against a respondent: and

Not discipline a party, witness, or others participating in the Title IX grievance procedures for making a false statement or for engaging in consensual sexual conduct based solely on the determination whether sex discrimination occurred.

The determination regarding responsibility becomes final either on the date that LACM provides the parties with the written determination of the result of any appeal, or, if no party appeals, the date on which an appeal would no longer be considered timely.

Appeals:

LACM will offer an appeal from a dismissal or determination whether sex-based harassment occurred on the following bases:

Procedural irregularity that would change the outcome; based solely on the determination whether sex discrimination occurred.

New evidence that would change the outcome and that was not reasonably available when the determination or dismissal was made; and

The Title IX Coordinator, investigator, or decisionmaker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that would change the outcome.

If a party appeals a dismissal or determination whether sex-based harassment occurred, LACM will:

Notify the parties in writing of any appeal, including notice of the allegations, if notice was not previously provided to the respondent;

Implement appeal procedures equally for the parties;

Ensure that the decisionmaker for the appeal did not take part in an investigation of the allegations or dismissal of the complaint;

Ensure that the decisionmaker for the appeal has been trained consistent with the Title IX regulations;

Communicate to the parties in writing that LACM will provide the parties a reasonable and equal opportunity to make a statement in support of, or challenging, the outcome; and

Notify the parties in writing of the result of the appeal and the rationale for the result.

Any additional procedures or bases for appeal LACM offers will be equally available to all parties.

Informal Resolution, if offered:

In lieu of resolving a complaint through LACM Title IX grievance procedures, the parties may instead elect to participate in an informal resolution process.

LACM will inform the parties in writing of any informal resolution process it offers and determines is appropriate, if any LACM will not offer informal resolution to resolve a complaint when such a process would conflict with Federal, State, or local law. Before the initiation of an informal resolution process, LACM will explain in writing to the parties:

The allegations;

The requirements of the informal resolution process;

That any party has the right to withdraw from the informal resolution process and initiate or resume grievance procedures at any time before agreeing to a resolution;

That if the parties agree to a resolution at the end of the informal resolution process, they cannot initiate or resume grievance procedures arising from the same allegations;

The potential terms that may be requested or offered in an informal resolution agreement, including notice that an informal resolution agreement is binding only on the parties; and

What information LACM will maintain and whether and how LACM could disclose such information for use in Title IX grievance procedures if such procedures are initiated or resumed.

Supportive Measures:

LACM will offer and coordinate supportive measures as appropriate for the complainant and/or respondent to restore or preserve that person's access to the LACM's education program or activity or provide support during LACM's Title IX grievance procedures or during the informal resolution process. For complaints of sex-based harassment, these supportive measures may include:

Counseling, referral to outside agencies that provide support for people experiencing sexual harassment, and security escort to and from bus or shuttle when entering or exiting campus. Extensions of deadlines or other course-related adjustments.

Disciplinary Sanctions and Remedies:

Following a determination that sex-based harassment occurred, LACM may impose disciplinary sanctions, which may include:

Verbal or written warnings, reprimand, suspension, probation or expulsion. Restitution, counseling and community services.

LACM may also provide remedies, which may include providing access to medical and mental health services, implementing a no-contact order, and academic support services.

Definitions:

Complainant means:
(1) A student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations; or

(2) A person other than a student or employee who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations and who was participating or attempting to participate in the recipient's education program or activity at the time of the alleged sex discrimination.

Complaint means an oral or written request to the recipient that objectively can be understood as a request for the recipient to investigate and make a determination about alleged discrimination under Title IX or its regulations.

Disciplinary sanctions means consequences imposed on a respondent following a determination under Title IX that the respondent violated the recipient's prohibition on sex discrimination.

Party means a complainant or respondent.

Relevant means related to the allegations of sex discrimination under investigation as part of these grievance procedures. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.

Remedies means measures provided, as appropriate, to a complainant or any other person the recipient identifies as having had their equal access to the recipient's education program or activity limited or denied by sex discrimination. These measures are provided to restore or preserve that person's access to the recipient's education program or activity after a recipient determines that sex discrimination occurred.

Respondent means a person who is alleged to have violated the recipient's prohibition on sex discrimination.

Retaliation means intimidation, threats, coercion, or discrimination against any person by the recipient, a student, or an employee or other person authorized by the recipient to provide aid, benefit, or service under the recipient's education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

Sex-based harassment is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, that is:

(1) *Quid pro quo harassment.* An employee, agent, or other person authorized by the recipient to provide an aid, benefit, or service under the recipient's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct;

(2)

(2) *Hostile environment harassment.* Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

(i) The degree to which the conduct affected the complainant's ability to access the recipient's education program or activity;

(ii) The type, frequency, and duration of the conduct;

(iii) The parties' ages, roles within the recipient's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;

(iv) The location of the conduct and the context in which the conduct occurred; and

(v) Other sex-based harassment in the recipient's education program or activity; or (3) *Specific offenses*.

(i) Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

(ii) Dating violence meaning violence committed by a person:

(A) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
(B) Where the existence of such a relationship shall be determined based on a consideration of the following factors:

(*1*) The length of the relationship;
(*2*) The type of relationship; and
(*3*) The frequency of interaction between the persons involved in the relationship;

(iii) Domestic violence meaning felony or misdemeanor crimes committed by a person who:

(A)Is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction of the recipient, or a person similarly situated to a spouse of the victim;

(B) Is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;

(C) Shares a child in common with the victim; or
(D) Commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction; or

(iv) Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

(A) Fear for the person's safety or the safety of others; or (B) Suffer substantial emotional distress.

Supportive measures means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to the complainant or respondent to:

(1) Restore or preserve that party's access to the recipient's education program or activity, including measures that are designed to protect the safety of the parties or the recipient's educational environment; or
(2) Provide support during the recipient's grievance procedures or during an informal resolution process.

A STATEMENT OF CURRENT POLICIES CONCERNING THE SEXUAL ASSAULT PREVENTION PROGRAM AND THE PROCEDURES THAT ARE FOLLOWED

LACM Notice of Petitioners Rights under the Violence against Women Act

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

LACM not only complies with the letter of Title IX's requirements but also endorses the law's intent and spirit. LACM is committed to compliance in all areas addressed by Title IX as well as sexual harassment.

Sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and include dating violence, domestic violence, and stalking. As such should you report a form of sex-based discrimination, LACM wants to inform you of our policy and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus as well as your rights, and LACM's responsibilities.

As a petitioner of sexual assault, dating violence, domestic violence or stalking, you will receive a full copy of our institution's Title IX Policy. This policy has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking.

These procedures include our right to inform you of your rights to file criminal charges as well as the availability of medical, counseling, and support services. We also offer additional remedies to prevent contact between a complainant and an accused party. The policy also addresses possible sanctions and interim and/or long-term protective measures that LACM may impose.

As a petitioner of sexual assault, dating violence, domestic violence or stalking, you will receive a full copy of our institution's Title IX Policy. This policy has procedures in place that serve to be sensitive to those who report sexual assault, domestic violence, dating violence, and stalking. These procedures include our right to inform you of your rights to file criminal charges as well as the availability of medical, counseling, and support services. We also offer additional remedies to prevent contact between a complainant and an accused party. The policy also addresses possible sanctions and interim and/or long-term protective measures that LACM may impose.

Bystander Intervention: A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking, or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence, or stalking. Bystanders, if active, can prevent harm or intervene before a situation gets worse.

Reporting sexual assault, dating violence, domestic violence, or stalking

After an incident of sexual assault or domestic violence, the victim should consider seeking medical attention as soon as possible at a local hospital that will supply a physical evidence recovery collection kit.

Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to LACM hearing boards/investigators or police. Although LACM strongly encourages all members of its community to report violations to law enforcement, it is the victim's choice whether or not to make such a report, and victims have the right to decline involvement with the police.

To report an incident involving a sexual assault, domestic violence, stalking or dating violence, contact Susan Bowling with LACM Student Support Services at titleixcoordinator@lacm.edu, 300 South Fair Oaks Ave. Pasadena CA 91105. 626.568.8850

In California, a victim of domestic violence, dating violence, sexual assault or stalking has the following rights:

(1) A law enforcement officer who investigates an alleged sexual battery shall:
(a) Assist the victim in obtaining medical treatment, if medical treatment is necessary as a result of the alleged incident, a forensic examination, and advocacy and crisis-intervention services from a certified rape crisis center and provide or arrange for transportation to the appropriate facility.
(b) Advise the victim that he or she may contact a certified rape crisis center from which the victim may receive services.
(c) Prior to submitting a final report, permit the victim to review the final report and provide a statement as to the accuracy of the final report.

(2) The law enforcement officer shall give the victim immediate notice of the legal rights and remedies available to a victim on a standard form developed and distributed by the California Council Against Sexual Violence in conjunction with the Department of Law Enforcement. The notice will include the resource listing, including telephone number, for the area certified rape crisis center as designated by the California Council Against Sexual Violence.

A person who is the victim of sexual violence or the parent or legal guardian of a minor child who is living at home who is the victim of sexual violence has standing in the circuit court to file a sworn petition for an injunction for protection against sexual violence on his or her own behalf, or on behalf of the minor child if:

1. The person has reported the sexual violence to a law enforcement agency and is cooperating in any criminal proceeding against the respondent, regardless of whether criminal charges based on the sexual violence have been filed, reduced, or dismissed by the state attorney; or

2. The respondent who committed the sexual violence against the victim or minor child was sentenced to a term of imprisonment in state prison for the sexual violence and the respondent's term of imprisonment has expired or is due to expire within 90 days following the date the petition is filed.

Further, LACM complies with California law in recognizing orders of protection for dating violence, domestic violence, repeat violence, and sexual violence. Any person who obtains an order of protection from California or any reciprocal state should provide a copy to Student Support Services at LACM (studentsupport@lacm.edu). A petitioner should then meet with Student Support to develop a Safety Action Plan, which is a plan to reduce risk of harm while on campus, or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, or other measures to assist the petitioner.

Below are details on how to file a restraining order:

1. Prepare a petition and file the petition with the Court.
• Petition includes information on the petitioner and respondent, such as, address, employment, children, and description of the respondent.
• Allegation
• Must be described in detail
• Relationship to the respondent
• Dates of incidents
• Reviewed by Judge immediately
• If requirements are met
• Judge will grant a temporary restraining order
• Restraining order will be valid for 15 days
• Once order is served to the respondent it will be valid and enforceable

2. Court Hearing
• Scheduled 15 days after filing.

- Hearing will be extended 15 days if respondent cannot be found. (Temporary restraining order will

  not be valid or enforceable until respondent is served.)

- Gather witnesses, and any other evidence to present to the Judge.
- All documents must be certified under California Rules of Evidence, or a live witness must testify at the hearing to document authenticity of the documents. • Evidence must relate to the allegation on the petition.

3. Hearing
• Respondent does not appear at hearing.
• Petitioner allowed to present evidence.
• Ruling will be based on evidence presented.
• Respondent appears at hearing.
• Respondent can object to evidence which is based on California Rules of Evidence.
• Respondent can cross-examine witnesses and the petitioner.
• Petitioner will rest their case.
• Respondent can introduce evidence.
• Judge Rules on:
• Custody (if required)
• Visitation (if required)
• Restraining Order can be for a certain time period or indefinitely.

• Judge can also deny petition.
• At any time either the petitioner or respondent can file to remove the Restraining Order.

The Hearing is considered a trial and is applicable to California Rules of Evidence. Non-authenticated and hearsay are not allowable at the hearing.

To the extent of the victim's cooperation and consent, all LACM offices will work cooperatively to ensure that the petitioner's health, physical safety, work and academic status are protected, pending the outcome of a formal LACM investigation of the complaint. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant. LACM does not publish the name of crime victims nor publish any identifiable information regarding victims in the crime logs. Victims may request that their directory information be withheld by making a request in writing to the campus Registrar.

LACM engages in educational literature to prevent domestic violence, dating violence, sexual assault and stalking. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and faculty that:

Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;

Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;

Defines what behavior and actions constitute consent to sexual activity in the State of California;

Provides safe and positive options for disciper intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander;

Provides information on risk reduction so that students and employees may recognize warning signs of abusive behavior and how to avoid potential attacks.

Provides an overview of information contained in the Annual Security Report in compliance with the Clery Act.

This educational campaign will consist of but not be limited to the distribution of educational materials. The Office of Student Support Services also has a directory of services that are available to victims within the community to assist those who have suffered from a criminal act.

Risk Reduction/Warning Signs of Abusive Behavior

No victim is ever to blame for being assaulted or abused. Unfortunately, a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to avoid potential attacks.

Warning Signs of Abusive Behavior

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs of dating and domestic violence include:

Being afraid of your partner.

Constantly watching what you say to avoid a “blow up.”

Feelings of low self-worth and helplessness about your relationship.

Feeling isolated from family or friends because of your relationship.

Hiding bruises or other injuries from family or friends.

Being prevented from working, studying, going home, and/or using technology (including your cell phone.)

Being monitored by your partner at home, work, or school.

Being forced to do things you don’t want to do.

Help Reduce Your Risk and Avoid Potential Attacks

If you are being abused or suspect that someone you know is being abused, speak up or intervene. Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.

Consider making a report with the Title IX Coordinator and Student Support Services and ask for a “no contact” directive from the LACM to prevent future contact.

Consider getting a protective/restraining order or stay away order.

Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.

Trust your instincts—if something doesn’t feel right in a relationship, speak up or end it.

Sexual Assault Prevention (From Rape, Abuse and Incest National Network - RAINN)

Try not to leave your drink unattended.

Only drink from un-opened containers, or from drinks you have watched being made and poured.

Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.

If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.

If you suspect you have been drugged, go to a hospital and ask to be tested.

Keep track of how many drinks you have had.

Try to come and leave with a group of people you trust.

Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.

Traveling around campus

Make sure your cell phone is easily accessible and fully charged.

Take major, public paths rather than less populated shortcuts.

Avoid dimly lit places and talk to campus services if lights need to be installed in an area.

Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.

Carry a noisemaker on your keychain.
Carry a small flashlight on your keychain.

Part of LACM compliance with the new Campus SAVE Act requirements for prevention and awareness programs that address domestic violence, dating violence and stalking, the Student Services Department at each campus received and has available on display in the student services department, several relevant brochures. These brochures are from nationally recognized organizations and include awareness and preventive information. These brochures also include help hotlines related to these specific topics. LACM has a sexual assault prevention program that includes, but is not limited to the following:

A STATEMENT OF PROGRAMS AVAILABLE TO STUDENTS AND EMPLOYEES ON CAMPUS SECURITY PERSONAL SAFETY AND CRIME PREVENTION

The Student Support Services office has a directory of services that are available, within the community, to assist those who have suffered from a criminal act. These services are usually free and are provided by the community.

A DESCRIPTION OF DRUG AND ALCOHOL ABUSE PREVENTION PROGRAMS

LACM publishes and distributes annually to all current students and employees a copy of the Drug and Alcohol Abuse Prevention Program. Below are the details related to this topic:

Drug and Alcohol Abuse Prevention

Drug abuse affects all aspects of American life. It threatens the workplace, our homes, our schools and our community. The U.S. Department of Education requires institutions of higher

education to implement a drug prevention and awareness program for their students and employees through the Safe and Drug Free Schools and Communities Act. All students are expected to conduct themselves as mature adults and as members of an academic community. The consumption of alcohol or drugs while attending class is prohibited and may be subject to disciplinary action.

Standards of Conduct

LACM community must adhere to a code of conduct that recognizes the unlawful manufacture, sale, delivery, unauthorized possession or use of any illicit drug is prohibited on property owned or otherwise controlled by LACM. If an individual associated with LACM is apprehended for violating any drug-or alcohol-related law when on LACM property, or participating in a LACM activity, LACM will fully cooperate with all law enforcement agencies. Underage possession or consumption of alcoholic beverages is not permitted on property owned or controlled by LACM and the state laws will be enforced. Intentionally or knowingly selling, or intentionally or knowingly furnishing alcoholic beverages to persons under the age of 21, or to persons obviously inebriated, is not permitted on property owned or controlled by LACM.

Health Risks Associated with the use of Illicit Drugs and the Abuse of Alcohol

Moderate to high doses of alcohol cause marked impairments in higher mental functions and the loss of memory. High doses of alcohol can cause respiratory depression and death. Long-term consumption, particularly when combined with poor nutrition, can also lead to dependence and permanent damage to vital organs such as the brain and the liver. Physical effects of drugs include increased heart rate, bloodshot eyes, dry mouth and throat, and increased appetite. The use of drugs may impair or reduce short-term memory and comprehension, alter sense of time, and reduce the ability to perform tasks requiring concentration and coordination. Motivation and cognition may also be altered making the acquisition of new information difficult. As you can see from the above there are major health risks associated with the use of illicit drugs and the abuse of alcohol.

Pell Grant

Federal guidelines state the grantee must certify that he or she will not engage in unlawful activities related to controlled substances during the period covered by the grant.

Federal Financial Aid Penalties for Drug Violations

Federal guidelines focus strongly on illicit drug use and distribution. The Higher Education Opportunity Act states students convicted of an illicit drug violation can be denied federal financial aid for a specific period, in addition to other legal penalties. The Free Application for Federal Student Aid (FAFSA) asks students if they have been convicted of a drug-related offense: “Have you ever been convicted of possessing or selling illegal drugs?” If you answer “yes,” LACM will send a worksheet in the mail to determine if your conviction affects your

eligibility for aid. Failure to answer the question automatically disqualifies students from receiving federal financial aid. Answering this question falsely could result in fines up to $20,000, imprisonment or both.

More information about federal penalties and sanctions is located at http://www.justice.gov/dea/agency/penalties.htm

Penalties for Drug Convictions

If the student was convicted of both possessing and selling drugs, and the periods of ineligibility are different; the student will be ineligible for the longer period.

Possession of Illegal Drugs

- For a first offense, a student loses eligibility for federal financial aid for one year from the date of conviction.
- For a second offense, a student loses eligibility for federal financial aid for two years from the date of conviction.
- For a third offense and subsequent offenses, a student has indefinite ineligibility for federal financial aid from the date of conviction.

Sale of Illegal Drugs

- For a first offense, a student loses eligibility for federal financial aid for two years from the date of conviction.
- For a second offense and subsequent offenses, a student has indefinite ineligibility from the date of conviction.

How to Regain Eligibility

A student can regain eligibility for federal student aid funds the day after the period of ineligibility ends or upon successful completion of a qualified drug rehabilitation program that must:
• Include at least two unannounced drug tests; AND
• Have received or be qualified to receive funds directly or indirectly under a federal, state or local government program.

Students denied eligibility for an indefinite period can regain it after successfully completing a rehabilitation program, passing two unannounced drug tests from such a program, or if a conviction is reversed, set aside or removed from the student's record so that fewer than two convictions for sale or three convictions for possession remain on the record.
In such cases, the nature and dates of the remaining convictions will determine when the student regains eligibility. The student is responsible to certify that a rehabilitation program was successfully completed. As with the conviction question on the FAFSA, LACM is not required to confirm the reported information unless conflicting information is determined.

Convictions During Enrollment

Federal regulations require enrolled students convicted of a drug offense after receiving federal

financial aid to notify LACM immediately. The student will then become ineligible for further federal financial aid and must repay federal financial aid received after the conviction.

Drug and Alcohol Counseling

Available to all students is the Student Support Services department. Students can call or email to receive referrals to local resources and support groups, for individuals who need drug and alcohol counseling. Contact studentsupport@lacm.edu for additional information.

Institutional Sanctions for Alcohol and Drug Violations

Any member of LACM community found consuming or selling drugs on LACM property shall be subject to discipline on a case-by-case basis. Discipline will be based on the seriousness of the situation.
A case may result in dismissal from the LACM.

- In all cases, LACM will abide by local, state and federal sanctions regarding unlawful possession of drugs and the consumption of alcohol.
- Additional state penalties and sanctions may also apply.
- LACM has adopted a zero-tolerance policy regarding underage drinking.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES- STATEMENT OF POLICY

LACM has in place a Campus Response Team (CRT) that utilizes the Operational Protocols. CRT members serve as the Campus Security Authority (CSA).

In an emergency or a dangerous situation, upon confirmation with the CRT of the need for mass notification, the CRT will, without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In an event of an emergency or a dangerous situation that poses an immediate threat to the campus community, LACM may utilize some or all of its mass notification capabilities to notify its campus community. These capabilities include Email, Voice mail and text messages to alert the campus community. In addition, LACM CRT will post relevant updates and advisories on the appropriate school website (www.lacm.edu). The CRT will simultaneously use the local means at its disposal to notify the campus students, staff and faculty of the situation. If you have any questions or need clarification, do not hesitate to contact the campus President/Executive Vice President(s).

Students, Faculty and Staff are strongly encouraged to review this information so as to ensure readiness and awareness of options in the event an emergency situation should transpire. The primary purpose of this plan is to ensure the safety and wellbeing of students, staff, faculty, and visitors during an emergency. A second purpose is to protect

our assets and ensure that our programs recover, following a major emergency or disaster.

The Emergency Response / Evacuation Plan will include the following:

- Describe basic emergency communication, response, and evacuation procedures, including emergency roles and responsibilities.
- Provide emergency information for use in classrooms and teaching laboratories by instructors.
- Provide building emergency information, including floor plans.
- Contains the employee roster, to be used at the time of an emergency evacuation to help account for all personnel.
- Recovery procedures.

Copies of this plan will be maintained in the Security Manager and primary administrative offices.

GENERAL EVACUATION PROCEDURES

In many emergency situations, building evacuation will be necessary. The following are the Los Angeles College of Music general evacuation procedures. Additional information about specific types of emergencies is available in later sections of this plan.

- Building occupants will be notified of the evacuation by the sound of the building fire alarm, by verbal instruction from building emergency staff, or by self-evident hazardous conditions.
- All staff, faculty, and visitors must leave the building immediately if the fire alarm is activated, or if directed to do so by building staff.
- Building emergency staff will guide and assist the evacuation to the extent possible.
- All occupants should exit the building through the nearest safe exit or stairwell.
- If the nearest exit or exit stairwell is obstructed by smoke, fire or other hazards, proceed to an alternate exit or exit stairwell.
- During stairwell evacuation, remove high heels, and hold on to the handrail. Allow enough room for others to enter the flow of traffic in the stairwell.
- Once outdoors all occupants should move to the established safe refuge i.e. Good Will Parking.
- Staff members should ensure that proper assistance has been summoned if necessary, by calling the Department of Safety & Security at (626) 568-8850.
- Once assembled, building emergency staff will account for all occupants, in order to Inform arriving emergency services if anyone is missing or possibly still inside the building.

- Building emergency staff will also inform arriving emergency personnel of information about the emergency in the building, including location of hazards and any problems known.
- Building occupants should not re-enter the building until cleared by emergency personnel.

EMERGENCY ROLES AND RESPONSIBILITIES

A. FIRE LIFE SAFETY DIRECTOR

A. The Fire Life Safety Director oversees response to any emergency situation for the department / school. The Fire Life Safety Director may be the Security Manager, Executive Vice President, or an individual assigned by them. In the event of an emergency, the duties of this position include:

- During an evacuation, ensure that the proper assistance has been summoned if necessary.
- Ensure that the emergency response kit is brought to the assembly area by designated staff member, including the employee roster.
- Ensure that emergency response staff or floor warden initiate evacuation procedures, providing instructions to occupants.
- Meet at the evacuation assembly area Good Will Parking lot; receive status reports on the various campus buildings from the emergency response staff. Ensure that response staff assesses head count, using the roster maintained in the emergency kit.
- Meet arriving emergency services personnel, providing information on location of the emergency, layout of the building(s), any problems requiring assistance, and location of personnel.
- Help to ensure that building occupants do not enter the building until cleared to do so by emergency services.
- If there are individuals in the building who require assistance in evacuation due to disability, ensure that assistance is provided.
- In a largescale campus emergency, help coordinate staff response in handling minor problems and report major problems to Fire or Police Departments.
- If necessary, ensure that faculty and staff are informed of key developments such as temporary suspension of programs, building closure, special alerts, and other pertinent information.

B. BUILDING EMERGENCY RESPONSE STAFF

Designated staff members of the Los Angeles College of Music will serve as the building's emergency response staff. Each response staff member has been assigned responsibility for a designated zone of the building. Their assignment is to assist in coordinating responses in an emergency, ensuring that appropriate initial action has been taken, including activation of the alarm system if necessary and summoning emergency assistance.

Specific responsibilities during an emergency evacuation include:

- Make a quick check of your zone to ensure that everyone has been notified of the need to evacuate the building. Advise building occupants that they must leave the building immediately. This should be done quickly and in a manner that does not endanger your safety.
- Direct all building occupants to proceed to the nearest stairwell. Direct those to exit the building and proceed to the assembly point at the Good Will Parking Lot.
- If the nearest stairwell is obstructed by smoke, fire or other hazards, direct occupants to the alternate exit.
- If any occupant requires assistance in moving down the stairwell due to a disability, ensure that the appropriate assistance is provided. See “Emergency Evacuation for Persons with Disabilities” later in this section.
- Proceed to the evacuation assembly area and assess the personnel headcount for your zone (building).
- Provide a status report to the Chief Emergency Coordinator on any problems, including individuals who are missing and still may be in the building, any problems requiring immediate assistance by emergency services, and any disabled individuals who require evacuation assistance.
- Help to ensure that building occupants do not re-enter the building until cleared to do so by emergency services.
- Assist in disseminating emergency instructions or information.
- Assist in providing information to emergency services as they arrive.

EMERGENCY RESPONSE KIT

Los Angeles College of Music will maintain a basic emergency kit for general use in the **Security desk**. In an emergency evacuation, the kit will be transported by security personnel outdoors to the evacuation area. The kit contains:

- A copy of this emergency plan, along with a current employee roster. The roster will be used in accounting for building personnel after an evacuation.
- First aid supplies. In some emergencies, our personnel may have to provide first aid to those with non-life threatening injuries.
- Flashlights and extra batteries.
- AM/FM radio and extra batteries.
- Small emergency water supply.

In addition, it is recommended that all staff and faculty members maintain a personal emergency kit in their work area. This kit should include:

- Water and non-perishable food.
- Emergency space blanket.
- First aid supplies.
- Personal medication and extra eye glasses.
- Portable AM/FM Radio (spare batteries).• Flashlight (spare batteries).
- Money (small amount).

- Work Gloves (optional).
- List of essential phone numbers, including an out of state family contact number.

FIRE EMERGENCY PROCEDURES

IF YOU DISCOVER A FIRE OR SMOKE

- Remove anyone from immediate danger.
- Confine the fire by closing doors as you leave the area.
- Activate the closest fire alarm to alert building occupants.
- Call LACM's School Administration (626) 568-8850 and give the following information:

a. Building Name
b. Floor or room number
c. Size or type of fire.
d. Your location

- Attempt to put out with portable fire extinguisher ONLY when:
  You have been properly trained
  The fire is small (wastebasket size)
  You are not alone
  A safe escape route is present
  IF THIS IS NOT TRUE, SIMPLY CLOSE THE DOOR AND EVACUATE.

- Evacuate by the nearest exit or exit stairwell. Do not block/wedge exit doors in an open position. The doors must remain closed to keep smoke out and keep stairwells safe for evacuation and fire personnel.
- Go to your pre-determined Evacuation Assembly Point (Good Will Parking Lot)
- Once assembled, help to account for personnel and report to the emergency staff if any occupants are unaccounted for and may be still in the building.

IF YOU HEAR OR SEE A FIRE ALARM

- Never assume the fire alarm is a false alarm
- Move to the safest exit or stairwell
- Close doors as you leave the area
- Exit the building
- Proceed to the designated meeting area
- Wait for further instructions from Security or the Fire Department

IF TRAPPED INSIDE YOUR CLASSROOM OR OFFICE:

- CALL 911
- Wedge cloth material along the bottom of a door to keep out smoke
- Close as many doors as possible between you and the fire

- If windows are operable, and you must have air, open window
- Break windows as a last resort, as they cannot be closed if necessary.

If necessary signal through the window to let Fire Department know your location

BASIC PROCEDURE FOR REPORTING A CRIME OR EMERGENCY

Report Non-Emergency Activity to:

(626) 583-6689 - Attending Rep (AR) located at the Student Entrance.
(626) 568-8850 – LACM'S Main Administration Office.

Report Homeless Loitering & Disruptive Activity to:
Pasadena's Union Station Security @ **(626) 255-1218**.

Please report all Unlawful &/or Suspicious Activity within or around LACM's campus including the adjacent parking lot to the local Pasadena Police Department @ **(626) 744-4241**.

In the event of an **EMERGENCY** please dial **9-1-1**.

All LACM'S incident reports that warrant investigation will be reviewed by the Main Administration Office and forwarded to the Executive Administration, including the President and Executive Vice President(s). If further action or investigation is required by local police, LACM will contact them accordingly.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Administration Office, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued via e-mail addresses to enrolled students, faculty and staff and through physical postings at the Student Entrance and throughout LACM. Any information that warrants a timely warning should be reported directly to Administration and LACM's attending Rep **(AR)** on post at the Student Entrance or by calling **(626) 583-6689** or you may contact the main Administration Office in person or by calling **(626) 568-8850.**

Crime Prevention Programs

LACM does not currently have an on campus Crime Prevention Program, but will provide educational information as the school deems necessary.

Security Awareness Programs

LACM does not currently have a Security Awareness Program.

Criminal Activity Off Campus

LACM does not sponsor or endorse any off-campus student organizations at this time, therefore has no police monitoring policy.

Drug & Alcohol Policy

LACM is a "drug and alcohol free" campus. It is illegal under state and federal law and against LACM's policy to possess, sell, or trade illegal drugs, intoxicants or controlled substances. It is also against school policy to engage in the use of illegal drugs or alcohol at any time while on or using company property, conducting company business or representing LACM. The serving and consumption of alcohol by persons of legal age will only be permitted at designated LACM's sponsored events that have been specifically authorized by the institution's President. Consumption and possession of alcohol by anyone under the age of twenty-one is against the law. Violators of the law and school policy are subject to strict disciplinary action by LACM and possible legal repercussions.

Alcohol & Substance Abuse Information

LACM is committed to educating our students and employees alike about drug and alcohol abuse through the distribution of awareness materials, executing disciplinary action as needed and by offering counseling placement assistance. Although LACM encourages and supports its students and employees seeking assistance for substance abuse, we believe that each person should be held responsible for their own recovery.

All employees and students seeking information on substance abuse or who need assistance in finding counseling services may contact the following school officials or organizations listed below:

Susan Bowling	Erin Workman, Executive Vice President
studentsupport@lacm.edu	erin@lacm.edu
(626) 568-8850 ext. 211	(626) 568-8850 ext. 211

Alcohol & Substance Abuse Information cont.

Substance Abuse & Mental Health 24 Hour Treatment Referral Helpline: 1-800-662-HELP (4357)
National Alcohol & Drug Abuse Treatment Referral Hotline: 1-800-252-6465
National Alcohol & Substance Abuse Foundation

Intervention Helpline:	1-800-567-5986
Detox:	1-888-243-3869
Rehab Treatment:	1-800-784-6776

National Suicide Prevention 24 Hour Lifeline: 1-800-273-TALK (8255)
For detailed information on California State Law regarding the use and possession of alcohol please visit the Department of Alcohol and Beverage Control (ABC) website at http://www.abc.ca.gov.

Violating any law with regards to drugs and alcohol goes against LACM's policy and we reserve the right to enforce separate disciplinary action.

Criminal Offenses - On campus

screen instructions

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2023	2024	2025
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	1	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses - Noncampus

screen instructions

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

Criminal offense	Total occurrences in or on Noncampus buildings or property		
	2023	2024	2025
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	1	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	1	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Criminal Offenses - Public Property

screen instructions

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property		
	2023	2024	2025
a. Murder/Non-negligent manslaughter	0	0	0
b. Manslaughter by Negligence	0	0	0
c. Rape	0	0	0
d. Fondling	0	0	0
e. Incest	0	0	0
f. Statutory rape	0	0	0
g. Robbery	0	0	0
h. Aggravated assault	0	0	0
i. Burglary	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0
k. Arson	0	0	0

Hate Crimes - On campus

screen instructions

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - Noncampus

screen instructions

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

Hate Crimes - Public Property

screen instructions

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

YEAR 2025

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

LA CM COLLEGE OF MUSIC
LOS ANGELES

YEAR 2024

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

YEAR 2023

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0
f. Statutory rape	0	0	0	0	0	0	0	0	0
g. Robbery	0	0	0	0	0	0	0	0	0
h. Aggravated assault	0	0	0	0	0	0	0	0	0
i. Burglary	0	0	0	0	0	0	0	0	0
j. Motor vehicle theft (Do not include theft *from* a motor vehicle)	0	0	0	0	0	0	0	0	0
k. Arson	0	0	0	0	0	0	0	0	0
l. Simple assault	0	0	0	0	0	0	0	0	0
m. Larceny-theft	0	0	0	0	0	0	0	0	0
n. Intimidation	0	0	0	0	0	0	0	0	0
o. Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

screen instructions

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurences On Campus		
	2023	2024	2025
a. Domestic violence	0	0	0
b. Dating violence	0	0	0
c. Stalking	0	0	0

VAWA Offenses - Noncampus

screen instructions

For each of the following crimes, enter the number reported to have occurred in or on Noncampus buildings or property.

Crime	Total occurrences in or on Noncampus buildings or property		
	2023	2024	2025
a. Domestic violence	0	0	0
b. Dating violence	1	1	0
c. Stalking	0	0	0

VAWA Offenses - Public Property

screen instructions

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurences on Public Property		
	2023	2024	2025
a. Domestic violence	2	0	0
b. Dating violence	1	0	0
c. Stalking	0	0	0

Arrests - On campus

screen instructions

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Arrests - Noncampus

screen instructions

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or property.

Crime	Number of Arrests		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Arrests - Public Property

screen instructions

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Disciplinary Actions - On Campus

screen instructions

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Disciplinary Actions - Noncampus

screen instructions

Enter the number of persons referred for disciplinary action for crimes that occurred in or on Noncampus buildings or property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.
If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Disciplinary Actions - Public Property

screen instructions

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

Do not include disciplinary actions that were strictly for school policy violations.

If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.

Crime	Number of persons referred for Disciplinary Action		
	2023	2024	2025
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Please Note: Do NOT include drunkenness or driving under the influence in liquor law violations.

Unfounded Crimes

screen instructions

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2023	2024	2025
a. Total unfounded crimes	0	0	0

Please Note: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

Sexual Assault Prevention and Response

LACM maintains a binder containing information on awareness and prevention of rape, acquaintance rape, and other forcible and non-forcible sexual offenses. The binder can be checked out from the Administrative Office during normal business hours.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. LACM strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to the **Pasadena Police Department at 626-744-4501**. Students who would like assistance contacting the police may seek help from the following staff members:

LACM's school officials that can help:

Tom Aylesbury, President
tom@lacm.edu

Erin Workman, EVP Students
erin@lacm.edu

Attending Rep (AR)
Student Entrance
626-568-6689

Facility Hours

Monday – Friday	6:00am - 1:00am
Saturday & Sunday	8:00am – 1:00am
Breaks	9:00am – 1:00am

Administrative Office
300 S. Fair Oaks Ave.
Pasadena, CA 91105
626-568-8850
Office Hours
Mon. - Fri. 9:00am - 5:00pm

Pasadena Police Department
207 N. Garfield Ave.
Pasadena, CA 91101
626-744-4501
www.ci.pasadena.ca.us

Peace Over Violence (Formerly LACAAW)

West San Gabriel Valley Center
(Sexual Assault, Domestic Violence or Stalking)
892 N. Fair Oaks Avenue, Suite D
Pasadena, CA 91103
Office: (626) 584-6191
Fax: (626) 584-6193
TDD: (626) 584-6160

24 Hour Emergency Hotlines

West San Gabriel Valley: (626) 793-3386
Rape & Battering Hotline: (626) 793-3385
Stalking Hotline: (877) 633-0044

Counseling services are not available on campus, however, services are available through the organizations listed in this report.

List of Sheriff's Stations Providing Megan's Law Access

Station	Address	Phone	Office Hours
Altadena	780 East Altadena Drive Altadena, CA 91001	(626) 798-1131	24 hours (daily)
Avalon	215 Sumner Avenue Avalon, CA 90704	(310) 510-0174	8 am - 4 pm (daily)
Carson	21356 South Avalon Boulevard Carson, CA 90745	(310) 830-1123	8 am - 5 pm (daily)
Century	11703 South Alameda Street Lynwood, CA 90262	(323) 567-8121	24 hours (daily)
Cerritos	18135 Bloomfield Avenue Cerritos, CA 90703	(562) 860-0044	24 hours (daily)
Compton	301 South Willowbrook Ave. Compton, CA 90220	(310) 605-6500	24 hours (daily)
Crescenta Valley	14554 North Briggs Avenue La Crescenta, CA 91214	(818) 248-3464	24 hours (daily)
East Los Angeles	5019 East Third Street Los Angeles, CA 90022	(323) 264-4151	24 hours (daily) Appointment Preferred
Industry	150 North Hudson Avenue Industry, CA 91744	(626) 330-3322	24 hours (daily)
Lakewood	5130 North Clark Avenue Lakewood, CA 90712	(562) 866-9061	24 hours (daily)

Lancaster	501 West Lancaster Boulevard Lancaster, CA 93534	(661) 948-8466	24 hours (daily)
Lennox	4331 Lennox Boulevard Inglewood, CA 90304	(310) 671-7531	24 hours (daily) Appointment Preferred
Lomita	26123 S. Narbonne Avenue Lomita, CA 90717	(310) 539-1661	24 hours (daily)
Malibu/Lost Hills	27050 Agoura Road Calabasas, CA 91301	(818) 878-1808	24 hours (daily) Appointment Preferred
Marina Del Rey	13851 Fiji Way Marina Del Rey, CA 90292	(310) 823-7762	24 hours (daily)
Norwalk	12335 Civic Center Drive Norwalk, CA 90650	(562) 863-8711	24 hours (daily)
Palmdale	1020 E. Palmdale Boulevard Palmdale, CA 93550	(661) 267-4300	24 hours (daily)
Pico Rivera	6631 Passons Boulevard Pico Rivera, CA 90660	(562) 949-2421	24 hours (daily)
San Dimas	122 North San Dimas Avenue San Dimas, CA 91773	(909) 599-1261	6:30 am - 10:00 pm (daily)
Santa Clarita Valley	23740 W. Magic Moutain Parkway Valencia, CA 91355	(661) 255-1121	24 hours (daily)
Temple	8838 East Las Tunas Drive Temple City, CA 91780	(626) 285-7171	24 hours (daily)
Walnut	21695 East Valley Boulevard Walnut, CA 91789	(909) 595-2264	8am - 5pm (Mon-Fri) Appointment Preferred After 5 pm
West Hollywood	720 North San Vicente Blvd. West Hollywood, CA 90069	(310) 855-8850	8am - 4pm (Mon-Fri) Appointment Preferred After 4 pm

Sex Offender Registration

In accordance to the *"Campus Sex Crimes Prevention Act" of 2000*, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the *Jeanne Clery Act* and the *Family Educational Rights and Privacy Act of 1974*,

LACM advises our campus community to visit the California State Department of Justice's website where law enforcement information may be obtained and a database of registered sex offenders may be accessed.
The California Department of Justice is responsible for maintaining the information found in this database. The information on this web site is made available solely to protect the public. Anyone who uses this information to commit a crime or to harass an offender or his or her family is subject to criminal prosecution and civil liability. More information on Megan's Law and how to access the sex offender's database may be found in subsequent pages of this report.

MEGAN'S LAW

In 1996, California enacted "Megan's Law," which provides the public with photographs and descriptive information on serious sex offenders that reside in California. These offenders have been convicted of committing sex crimes and are required to register their whereabouts with local law enforcement. The Department of Justice (DOJ) has made this database of sex registrant information available for public viewing.

Information for Accessing The Megan's Law Database:

You can access this information through your local sheriff's station or law enforcement agency having jurisdiction over the city that you reside. A list of sheriff's stations within LACM's County has been provided below for your convenience. Viewing of the Megan's Law information is limited to 15 minutes and copies of these records are not permitted. To access sex offender information via telephone, you may call the

Criteria for Viewing Megan's Law Database:

- Be 18 years of age or older; under 18 may accompany an applicant who is the person's parent or legal guardian, for the purpose of viewing the Megan's Law Intranet web-based application.
- Provide a California driver's license or identification card.

- Sign a statement that you are not a registered sex offender; that you understand the purpose of the release of information is for the public to protect themselves and their children from sex offenders; and
- That it is illegal to use the information to harass, discriminate, or commit a crime against any registrant;
- State a distinct purpose for viewing the Megan's Law Database, if required by local law enforcement.

To access sex offender information via telephone, you may call the **Sex Offender Identification Line at 1-(900)-448-3000**. The cost for calling is a flat rate of **$10** for information on up to two individuals.

To access the Megan's Law Sex Offender Locations Map click – www.meganslaw.ca.gov/.

For more information on Megan's Law click - http://caag.state.ca.us/megan/index.htm. A partial list of Sheriff's Stations where you may contact a Megan's Law Coordinator is provided on the following page or you may contact your local Law Enforcement Agency for further assistance.